

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, June 14, 2023

6:00 PM

Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA

City Council

BUENAFLORE NICOLAS, Mayor (District 3)
MARK NAGALES, Vice Mayor (District 2)
MARK ADDIEGO, Councilmember (District 1)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (District 5)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting: <https://ssf-net.zoom.us/j/88636346631>(Enter your email and name)

Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

Teleconference participation is offered in the meeting via Zoom as a courtesy to the public. If no members of the City Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the City Council will continue the meeting in public in the Council Chambers.

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

1. By Zoom: When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
2. By Phone: Enter the conference ID found on the agenda. When the Clerk calls for the item on which you wish to speak, Click *9 to raise a hand to speak. Click *6 to unmute when called.
3. In Person: Complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Certificate of recognition honoring Linda Parenti, South San Francisco Chamber of Commerce. \(Flor Nicolas, Mayor\)](#)
2. [Proclamation recognizing Juneteeth as National Freedom Day: A Day of Observance. \(Flor Nicolas, Mayor\)](#)
3. [Proclamation celebrating June as LGBTQI+ pride month. \(Flor Nicolas, Mayor\)](#)

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:00 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

4. [Motion to approve the Minutes for May 24, 2023. \(Rosa Govea Acosta, City Clerk\)](#)
5. [Report regarding approving an amendment to the service agreement between the City of South San Francisco and the City of Pacifica to continue to provide Police Communication Services. \(Ron Carlino, Deputy Police Chief\)](#)
- 5a. [Resolution approving an amendment to the service agreement between the City of South San Francisco and the City of Pacifica to continue to provide Police Communications Services.](#)
6. [Report regarding approving a service agreement between the City of South San Francisco and the Town of Colma to continue to furnish computerized police information services to the Colma Police Department. \(Scott Campbell, Chief of Police\)](#)
- 6a. [Resolution approving a service agreement between the City of South San Francisco and the Town of Colma to continue to furnish computerized police information services to the Colma Police Department.](#)
7. [Report regarding a resolution approving the City of South San Francisco Community Facilities District No. 2021-01 \(Public Facilities and Services\) levy of special taxes for Fiscal Year 2023-24 \(Jason Wong, Deputy Finance Director\)](#)
- 7a. [Resolution of the City Council of the City of South San Francisco Acting as the Legislative Body of the City of South San Francisco Community Facilities District No. 2021-01 \(Public Facilities and Services\) Authorizing the Levy of Special Taxes Within Community Facilities District No. 2021-01 \(Public Facilities and Services\) for Fiscal Year 2023-24.](#)
8. [Report regarding a resolution to adopt proposed user fees for new City of South San Francisco facilities and amending the Master Fee Schedule for Fiscal Year 2023-2024. \(Greg Mediati, Parks and Recreation Director\)](#)
- 8a. [Resolution adopting user fees for new City of South San Francisco facilities and amending the Master Fee Schedule for Fiscal Year 2023-2024.](#)

9. [Report regarding a resolution approving a services agreement with Nor-Cal Moving Services for the Civic Campus Phase 2 project. \(Jake Gilchrist, Director of Capital Projects\)](#)
- 9a. [Resolution authorizing the City Manager to execute a service agreement with Nor-Cal Moving Services to move the Main Library's collection and Parks & Recreation's items and equipment from existing facilities to the new building, the Library, Parks and Recreation, Community Theater/Council Chambers Project \(LPR\) in an amount not to exceed \\$231,980.16.](#)

PUBLIC HEARING

10. [Report regarding a resolution approving the report of stormwater management service charges, approving the stormwater management service charges for the fiscal year \(FY\) 2023-24, and directing the collection of stormwater management service charges on the official tax assessment roll. \(Sharon Ranals, City Manager, Karen Chang, Director of Finance, and Andrew Wemmer, Environmental Compliance Supervisor\).](#)
- 10a. [Resolution approving the stormwater management service charges for fiscal year 2023-24, and directing the stormwater management service charges to be collected on the official tax assessment roll](#)
11. [Report regarding a resolution establishing sewer service rates for fiscal year 2023-2024 amending the Master Fee Schedule to include the fiscal year 2023-2024 Sewer Service rates; adopting the Report of Annual Sewer Rentals Charges for the fiscal year 2023-2024. \(Sharon Ranals, City Manager, Karen Chang, Director of Finance, and Brian Schumacker, Plant Superintendent\).](#)
- 11a. [Resolution establishing sewer service rates for the fiscal year 2023-24; amending the Master Fee Schedule to include the fiscal year 2023-24 Sewer Service Rates; adopting the Report of Annual Sewer Rentals Charges for the fiscal year 2023-2024, and continuing the low-income sewer rebate program](#)

ADMINISTRATIVE BUSINESS

12. [Motion to approve the Design Development Documents for the Orange Memorial Park Aquatic Center \(Project No. pk2310\). \(Philip Vitale, Deputy Director of Capital Projects\)](#)
13. [Report regarding the expiration of Urgency Ordinance 1603-2020 temporarily capping commissions charged by third-party delivery and pick-up service platforms. \(Katie Donner, Management Analyst I\)](#)

- 14. [Report regarding a resolution approving the City's Investment Policy for Fiscal Year 2023-24 \(Frank Risso, City Treasurer and Karen Chang, Director of Finance\)](#)
- 14a. [Resolution approving the City's Investment Policy for Fiscal Year 2023-24.](#)
- 15. [Report regarding a resolution approving the acceptance of \\$830,000 in grant funding from the State of California's Land and Water Conservation Fund for permanent acquisition of the parcels located at 616 and 700 Linden Avenue for parkland development, and approving the appropriation of grant funds through budget amendment #23.056. \(Greg Mediati, Director of Parks and Recreation\)](#)
- 15a. [Resolution approving the acceptance of \\$830,000 in grant funding from the State of California's Land and Water Conservation Fund for permanent acquisition of the parcels located at 616 and 700 Linden Avenue for parkland development, and approving the appropriation of grant funds through budget amendment #23.056.](#)
- 16. [Report regarding a resolution authorizing the mayor to provide a letter in support of Senate Bill 272 \(Laird\). \(Christina Fernandez, Deputy City Manager\)](#)
- 16a. [Resolution authorizing the mayor to provide a letter in support of Senate Bill 272 \(Laird\).](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT